

The William "Bill" Moffit NCHFMA Scholarship

The North Carolina Chapter of Healthcare Financial Management Association continues to promote the field of Healthcare Financial Management by awarding scholarships to outstanding students or HFMA members seeking a degree and career in Healthcare Financial Management or a related field. Outstanding students seeking a degree in healthcare administration or healthcare management with an interest in a career in healthcare financial management will be eligible for the scholarships. Two scholarships per year, valued at \$2,000 each, may be awarded each year to two selected candidates. Scholarship money awarded by NCHFMA will not exceed \$4,000 per year. Candidates who apply but are not selected may continue to apply until he/she is selected. Selected candidates may only be awarded a scholarship one time.

The scholarship program is named in honor of J. William "Bill" Moffitt, Ed D., a founding member of the North Carolina Chapter of HFMA, and a strong supporter of higher education.

Scholarship Detail and Benefits

- ❑ Two scholarships per year, valued at \$2,000 each, will be awarded to be applied to room, board, tuition, and books. The scholarship payment will be made to the student's account at the educational institution in which the student is enrolled.
- ❑ NCHFMA paid student membership to HFMA for the year of the scholarship.
- ❑ Waiver of registration fees for the Annual Meeting and the Summer Institute hosted by NCHFMA for the scholarship year.
- ❑ Travel expenses to include one night lodging and reimbursement of up to up to \$200 expenses for attendance at the meeting at which the award is presented.
- ❑ Candidates may only receive one award of the scholarship.

Candidate Qualifications

- ❑ Must be sponsored/recommended by a member in good standing of HFMA whose home chapter is North Carolina.
- ❑ Must be currently enrolled in a community college, college, or university for seeking a 2-year, 4-year, or advanced degree in health administration, health management, or business, and with a demonstrated concentration and career interest in healthcare financial management.
- ❑ Must be in good academic standing (not on academic probation) and must be maintaining a grade point average of 3.0 on a 4.0 scale, or equivalent passing grade, at the institution of current enrollment.

Application Process:

- ❑ Candidate must submit a 500-1000 word essay on the reasons he/she chose the field of Healthcare Financial Management with his/her plans for a career in this field.
- ❑ Candidates must supply two letters of reference: one from the sponsoring (recommending) NCHFMA member and one from an employer or instructor.
- ❑ Candidates must submit current official transcripts from the institution of current enrollment.
- ❑ Candidates must provide documentation of academic standing upon submission of the application.

- ❑ Candidates must complete the attached application form in its entirety, including the section on extracurricular activities and personal interests. NOTE: The application can be printed from the NCHFMA web site www.nchfma.org.
- ❑ Candidates must be willing to be interviewed by the Scholarship Committee and/or the NCHFMA Board, if requested.

Selection Process:

- ❑ Completed application, with all required attachments and enclosures, is to be given to the sponsoring/recommending NCHFMA member for submission to the NCHFMA Scholarship Committee. Application packages should be submitted to the Chair of the NCHFMA Scholarship Committee, at the email shown on the NCHFMA web site.
- ❑ Application cut-offs will be 60 days prior to Annual Meeting or Summer Institute each year.
- ❑ Recommendations of the Scholarship Committee for scholarship awards will be submitted to the Board at a subsequent board meeting.

North Carolina Healthcare Financial Management Association (NCHFMA)

APPLICATION INSTRUCTIONS for the

William "Bill" Moffitt Scholarship

1. Complete all sections of the application. Include all additional required materials using the table below. Essays, resumes, transcripts and other materials will be reproduced, so it is only necessary to send one copy of the required items. The essay topic is as follows for all scholarship requirements: **Describe in detail the experiences in your life (whether academic or non-academic) which have led to your career goal and/or your intended major.** The essay should be 500-1000 words. The committee members reading the essay will be looking not only for content, but also at your ability to express your ideas fully and clearly, and in grammatically correct English.
2. A letter or other correspondence documenting admission to the educational institution must be included in the application packet for applicants to be considered for scholarships.
3. All materials must be submitted together to the sponsoring HFMA member, clearly labeled "Scholarship" at the top of each document.
4. All material must be **received by, not postmarked by, April 15 or October 15**, by the Chair of the Scholarship Committee of NCHFMA. Late or incomplete applications will not be considered. Materials can be mailed or scanned and emailed; fax copies are not permitted. We encourage all students to apply early.

IMPORTANT SCHOLARSHIP DATES

Application Deadline: April 15 or October 15

Interview Dates: June or December (by invitation) if necessary

Notification of Scholarship Awards: By June 30 or December 31

North Carolina Healthcare Financial Management Scholarships may be awarded in recognition of outstanding academic achievement and service to NCHFMA. Please type or write legibly with dark ink.

Sponsoring HFMA Member: (printed name) _____

(signature) _____

Candidate Information:

Name _____ Student ID Number _____

Address _____

_____ Telephone () _____

E-mail address _____ Date of Birth _____

Sex: __ male __ female

Student ID Number _____

School Address _____

Degree Sought: __ 2-yr __ 4-yr __ Advanced Intended Major _____

College/University _____

For Children of NCHFMA Members:

Father _____ Mother _____

Include parent(s) addresses if different from yours.

Address _____ Address _____

Home telephone () _____ Home telephone () _____

List work phone number if parent(s) may be contacted at work.

Work telephone () _____ Work telephone () _____

For Undergraduate Applicants:

High school
attended _____

Date of high school graduation _____ Guidance office telephone () _____

High school address _____

This scholarship application may be used to apply for a one-time scholarship. Additional requirements (essays, letters of recommendation, etc.) for each scholarship are outlined on the [Instructions](#). Please label all supporting material (i.e., essay, letters of recommendation and extracurricular) "SCHOLARSHIP." Complete applications must be RECEIVED by the dates outlined in the instructions.

RETURN APPLICATION TO YOUR SPONSORING HFMA MEMBER

Answer each question as completely as possible.

What are your career plans?

What awards or honors have you won?

Describe the two or three most significant recent leadership experiences you have had?

What work experience do you have?

What talents or hobbies do you have?

Outside of class assignments, what are your reading habits? (Please be specific)

In which extracurricular activities have you participated?

Applicant's permission to review scholarship application

NCHFMA Board members recognize the confidentiality of scholarship application materials and are bound by this commitment when serving on scholarship selection committees. To the best of my knowledge, the application information is correct. I give my consent to North Carolina Healthcare Financial Management Association to permit the members of its scholarship committees to review all documents in support of my application.

Signature Date