



**HFMA Member Engagement  
Award  
Program Information**



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The HFMA Member Engagement Award Program

**Member Engagement Award Point Categories, Values, and Definitions**

(Achieve 25 points for Bronze, 50 points for Silver, and 75 points for Gold)

As an HFMA member one way to get involved is through engaging in volunteer activities and other such contributions. HFMA values these contributions and has developed the Member Engagement Program to honor these engagement achievements by members. There are many different ways to earn points as part of the Member Engagement Program – both at a local chapter level and at a national level. Below you’ll find a list of various activities in five different categories – Literary Contributions, Chapter Committees, National Committees, Event Contributions and Miscellaneous. Later in this document you can learn more about the award levels and background on the Award Program.

Literary Contributions	Point Value	Points entered by HFMA National	Points entered by chapter	Points entered by member	Definition
Write Articles – Local Chapter	2			X	Write and publish an article in local HFMA chapter publication <i>(points awarded for each time published; maximum of 10 points earned annually)</i>
Write Articles – National	2	X			Write and publish an article in an HFMA national publication: <i>hfm</i> , <i>Notes from National</i> <i>(maximum of 10 points earned annually)</i>
Article/Content Review – National	2	X			Review for HFMA National any of the following: E-learning/Manuscript/White Papers/Self Study/Article/Peer Review <i>(maximum of 10 points earned annually)</i>
Book Review – National	2	X			Complete a book review and publish in <i>hfm</i> (includes Peer reviews) <i>(maximum of 10 points earned annually)</i>
Review of HFMA Programs/ Initiatives	2	X			Review and provide feedback on HFMA programs, products, industry initiative content, or review and rate pitches submitted under the HFMA Start-Up Cup program. If an honorarium is received, points are not available.



Chapter Committees	Point Value	Points entered by HFMA National	Points entered by chapter	Points entered by member	Definition
Chapter President	8		X		Serve as Chapter President
Chapter Officers/Key Committee Chairs	5		X		<i>Chapter officers include:</i> President-elect, VP, Treasurer, Secretary, Sec/Tr. <i>Key committee chairs include:</i> Newsletter Chair, Program Chair, Certification Contact, Founders Contact, DCMS Contact, Membership Chair, Sponsorship Chair, Membership Directory Contact, and Webmaster
Chapter Board of Directors	3		X		Participate as a member of the Chapter Board
Other Committee Chair	4		X		Chair of any chapter committee – excludes key committee positions <i>Chair of regional committee – officer positions NOT excluded</i>
Co-Chair	3		X		Co-Chair of any chapter committee <i>Co-Chair of regional committee – officer positions NOT excluded</i>
Committee Member	2		X		Member of any chapter committee –excludes Chapter Board <i>Member of regional committee – officer positions NOT excluded</i>
National Committees	Point Value	Points entered by HFMA National	Points entered by chapter	Points entered by member	Definition
National Chairman	12	X			Serve as National Chairman
National Officers	8	X			Includes: Chair-elect and Secretary/Treasurer
National Board of Directors	6	X			Serves on the National Board of Directors
National Committees	4	X			Serve on a National Committee. Includes: National Advisory Council, Principles and Practices Board, Executive Committee, Board of Examiners, Chapter Advancement Team Forums, Governance Committee, Regional Executive Council Chair and Co-Chair, Regional Executives, Communities of Practice (COP), <i>HFM</i> Article Review Committee
RE2	3	X			Serves as liaison for the region at the National level
RE3	2	X			Serves as liaison for the region at the National level
National Task Force	2	X			Serves on a National Task Force or National Judging Committee
National Committee – Miscellaneous	1	X			Serves on a miscellaneous National Committee such as Steering Committee, Executive Council
National Committee Miscellaneous - Leader	2	X			Leads a miscellaneous National Committee such as Steering Committee, Executive Council



Event Contributions	Point Value	Points entered by HFMA National	Points entered by chapter	Points entered by member	Definition
Event Volunteers	2			X	An event volunteer participates in a chapter or national meetings in a volunteer role including Annual Conference volunteer, coordinates chapter meeting or event setup, and coordinates and assists with chapter meeting registration. Event volunteers are assigned specific duties to assist with the overall running of the meeting. Including micro-volunteers
Speakers (subsequent presentations of same topic)	1			X	Participate as a faculty member in a formal HFMA National or chapter program (This would be subsequent presentations of material that was previously presented.)
Speakers (first presentation of topic)	2			X	Participate as a faculty member in a formal HFMA National or chapter program. (This is the first time a topic is presented and includes the prep time needed to design the program.)
Facilitation/moderation	1			X	Participate as meeting facilitator or panel moderator in a formal HFMA National or chapter program. (The role of Webinar Moderator is excluded from this unless it's moderation of a panel.)

Miscellaneous	Point Value	Points entered by HFMA National	Points entered by chapter	Points entered by member	Definition
Mentor	1			X	Serve as a mentor for a one-year term, complete any chapter required activities

## Background

The Healthcare Financial Management Association (HFMA) recognizes that its strength lies in volunteers who contribute their time, ideas, and energy to serve the healthcare industry, their profession, and one another. Active participation in HFMA at the national, regional and/or chapter levels provides members with numerous opportunities for professional development, information, networking, and advocacy. Established in 1960, the Founders Merit Award Series (now Member Engagement Award Program) acknowledges the contributions made by HFMA members. These awards are part of a merit-rating plan in which specific activities are assigned a range of point values.

The Founders Merit Award Series was revised in April 2004, returning to its core purpose of "Recognizing the Volunteer in You". Point categories were adjusted to reflect volunteer activity only. In 2024 the Founders Merit Award Series program was refreshed to reflect current opportunities for volunteerism and was renamed the Member Engagement Award Program to focus on the opportunities at all levels of membership for engagement.



HFMA encourages continuous active participation at the local and national levels. Therefore, the point system and award levels have been established to promote continuous active engagement in HFMA.

## The Awards

**The Bronze Award** is awarded after a member has earned 25 engagement points.

**The Silver Award** is awarded to a member who has earned 50 total engagement points.

**The Gold Award** is presented to a member who has earned a total of 75 engagement points.

**The Medal of Honor** is conferred by nomination of the Chapter Board of Directors. This prestigious award recognizes an individual who has been actively involved in HFMA for at least three years after earning the Gold Award, has provided significant service at the chapter, regional and/or national level in at least two of those years, and remains a member in good standing. A chapter may nominate members for this award at any time during the year.

### Reminders:

- ✓ Although HFMA National and the chapters track chapter and national committee engagement points, it is ultimately the responsibility of the individual member to report points earned using the Awards input screen in their member profile. To add a missing chapter or national committee position, reach out to the Chapter's Award Chairperson, who serves as a liaison to HFMA National. Member points are automatically transferred from one chapter to another.
- ✓ Retroactive scoring of points for all categories is permissible if appropriate documentation is provided.
- ✓ No points are earned for serving terms of office of less than one-half of a chapter's fiscal year for any category, services a member is paid to perform, or for chapter participation prior to HFMA membership.
- ✓ Chapter members can view their Founders points on the HFMA website under Manage My Account in their personal profiles. Any discrepancies between points awarded and points earned should be reported to the Chapter's Award Chairperson.
- ✓ No points are awarded when an honorarium is provided.